Data Analyst I

Recognized for more than 25 years of growth in visual data mining technologies, Salient delivers a lightning-speed solution that empowers people and impacts business at all levels. As an industry leader, we attribute our success to our cutting-edge technology and to the contributions of our dedicated, forward thinking employees.

We offer a fast-paced work environment focused on the professional development of all employees. As part of our generous compensation package, Salient offers paid time off between Christmas and New Years. We foster open communication and are committed to a team oriented environment.

We are seeking a Data Analyst I to perform data analyses and execute data validation plans. This is a full-time, exempt position that will be located in Albany, NY.

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skills and/or abilities required.

Education/Experience
- B.S. preferred in Computer Science or equivalent experience.
- 1 to 3 years of professional work experience focusing on data analysis or data validation.

Primary Duties & Responsibilities:
- Execute data validation plans.
- Troubleshoot and document data validation issues.
- Work with other HHS and corporate team members to correct issues.
- Produce data for data validation reports.
- Strictly adhere to Salient and client security policies and practices.
- Strive for continuous improvements of processes, quality, methods and documentation.
- Ability to communicate clearly and effectively with others both verbally and in writing.

Preferred Skills or Knowledge
- Must be strong in problem solving and scientific/mathematical thinking skills, and ability to create organized and professional material.
- Questioning, inquisitive approach to work with the ability to learn.
- Possess passion for working with data.
- Possess the ability to analyze complex data and prepare ad hoc analysis.

Technical Skills
- Familiarity with or ability to learn relevant BI tools and data analytic systems
- Proficient with MS Excel

Measures of Performance
Quality of work, meeting timelines and commitments, knowledge of products, procedures, and client data implementations, self sufficiency, and effective communication skills. The employee must perform all of the duties and responsibilities listed at an acceptable level.

Salient Corporation is proud to be an Equal Opportunity Employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, creed, sex, sexual orientation, marital status, military status, veteran status, age, national origin, citizenship, ancestry, disability, predisposing genetic characteristics, domestic violence victim status, or any other status protected by law.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.